

Helen's one page profile

What is important to me at work

To have great home/work/life balance.

To only be away for 1 night a week a month.

Never to be late for meetings.

To have a Tom Tom to make sure I can find where I am going to.

To write about what we are doing, and be part of creating a publication every year.

To do my emails early every morning (unless I am travelling early) for 30 minutes.

To have as many Fridays off as I can (at least one a month), and as much of school holidays (all of August).

To be in touch with team members at least every other week, by telephone, text or email, as well as monthly team meetings.

To have 2 hours with each team member individually every 6 - 8 weeks for thinking together.

To speak to Deb and Amanda at least once a month.

To have Babs support me in the office.

To work with Julie Barclay.

I highly value trust and efficiency, and appreciate that people do what they say they will or be up front when they can't.

What others like and admire about me



How best to support me

Get back to me when you say you will, and meet deadlines that we have agreed, or let me know if this is not possible (before the deadline is missed).

Be on time.

Know that I get stressed playing telephone tag - text and emails work best for me - but this does not mean that I don't want to talk to you.

Be up front and straight with me - please don't rely on me to second guess you, or pick up 'hints'. I need people to be frank and honest.

Know that I drown in detail, but love thinking big picture.

I learn so much by thinking with team members, and always want to ensure we have time for this when we meet.