



Kerry



What we like and admire about Kerry

Strong

Quietly determined

Warm,

Thoughtful

Nothing is too much trouble

What is important to me at work?

- I like to have time to plan my day first thing, sort emails and prioritise my tasks. 15-30 minutes is good.
- I want to be as efficient as I can be. If necessary I am happy to come in early, finish late but know that there is some flexibility in return. To have a good balance of being busy but not have an overflowing in tray.
- It is nice to have a balance of people around me some of the time and also to have a bit of time to myself through the week to catch up on tasks.
- I am a foodie and having half an hour for lunch is important, preferably in the sun. I have to have crisps with my sandwich
- It is important to me to be a part of something that is doing something really positive for people and making a real difference to people's lives.
- I don't like working around people who are catty, unwelcoming or unkind or work in a negative, can't-do atmosphere.
- To be around hard working and positive, motivated people.

How best to support me

- Give me time to settle in before getting going. If I am really stressed make me a hot chocolate with a nice biscuit.
- Be patient with me if I don't get it first time. I may need to ask again, don't tut at me and make me feel stupid if I make a mistake.
- Share successes with me when they happen. I like to hear that I am part of something that is making a difference.
- If you see me struggling, offer to help out if you can.
- Make sure that I have time to share what I am doing, share what is working and not working. Show that it matters to you that I am happy and working well and listen to me.
- Make sure the information you send/provide me with is clear, unambiguous and accurate. The more information I get, the quicker I can do something.
- Tell me clearly when you need things for. I need to know so I can prioritise as efficiently as possible. Be realistic about what really is urgent and what can wait.