

Gill's one page profile

What is important to me at work

Our team days every month.

To check my emails daily and respond within 2 – 3 days.

Be organised and know what is in my diary so I can plan.

That my HSA work benefits my role in Tameside and vice versa.

To keep the enthusiasm flowing by continual learning and seeing positive change for people.

Achieve a good few things on my 'to do' list each day.

That people are honest with me, I loathe duplicity.

Not to have so much to do that I feel panicked or overwhelmed.

Have time frames and complete work by the set day.

To chat with team members to stay up to date re our work and for advice around detailed course notes.

To have clarity around what is expected of me.

To be in touch with Vicky and Angela at least monthly.

To check my email daily.

That I know a little about everything and a lot about something (person centred thinking, ELP and older people – my lead areas).

What others like and admire about me



How best to support me

I prefer to concentrate on specific areas of work that I am really knowledgeable about and have a decent understanding about the rest.

Be very clear if you want something from me, detailed emails work best.

I don't think well on my feet, whenever possible give me warning if you want me to think something through with you.

Know that I have to prepare to the finest detail which can be problematic as there are never enough hours in the day. I am working on this.

I have a 'to do' list at all times and tick things off as I do them – if you ask me to do something make sure I write it down.

For all my attention to detail and apparent organisation I struggle to be organised and I constantly misplace things if my head is 'too full'.

I have to plan in advance I find it very difficult to improvise.

Communication by text, telephone or email works for me, preferably not after 8.00pm.

I am often described as being very confident but you should know that I am sensitive and will pick up on bad atmospheres, I will worry if I think I have upset you. I much prefer people to be direct and honest if I have caused upset in any way.