

# one page profile



## Charlotte

### What others like and admire about me

- Integrity
- Creativity
- Full of energy
- Insightful thinker and practical problem solver

### What is important to me at work

- My work life balance is critical to me. I love my work passionately and when I am working, I am 100% there but when the children are around at the end of the day, I find it hard to engage and concentrate on work.
- To be well informed about what is going on within HSA and the wider world. I thrive on knowing the bigger picture and where I can fit in, how I can contribute.
- That the work we do feels 'real' that it makes a difference to people's lives in a practical and accessible way.
- Terry is away a lot and often not around in the evenings. I need to know that my family are in good hands and things are in order when I leave them.
- I do like my tech and I need to have the gadgets around me working such as a Satnav, a good laptop and a good mobile phone where selected people can get hold of me quickly.
- That people feel I am a trusted and reliable member of the team. I hate it if I feel I have let people down.
- To know that there is a happy, supportive team the office and that my colleagues are supported well.
- To have regular conversations and team meetings (monthly) to share creative ideas.
- To not spend my whole life on emails, but get some 'real' work done also. To feel like I have made a positive and worthwhile contribution within my work
- That people know that I am terrible at posting things. I can buy cards and even write them but often forget to post them.

### How best to support me at work

- If you want me to remember something then emails work better for me than phone calls. Follow up emails with what we have agreed helps.
- I am not great with writing down lots of information and my ears stop working, while I am writing. Let me catch up if I am writing while we are talking.
- I have a very logical, succinct brain. If I don't give you enough detail, please tell me. My natural inclination is to be spontaneous and I know this does not work for everyone
- If there is too much going on, too much noise and distraction, I get easily put off track and become less clear and articulate. Better catch me at a quieter moment.
- Tell me if I am not giving you the support you need, tell me straight, it's better than finding out later or from someone else.
- I always work from the assumption that people are well intentioned, please assume the same of me.
- Know that I am not great at calling people first. Please do call if you need to and I will tell you if it isn't convenient.

