

one page profile



Jo

What others like and admire about me

- Charismatic
- Passionate and warm
- Bubbly and beautiful
- An inspirational speaker

What is important to me at work

- That you know my family is my first priority but my work is also a very high priority and I will strive to achieve a balance between the two. I will tell you if I feel our work is causing an imbalance and seek your help to address this.
- To have thinking partnerships! My best thinking comes from them and as my Myers Briggs personality type suggests I do all my thinking externally, which means I have to talk things through with people.
- That everybody knows the best way to communicate with me is via the telephone.
- To try out an idea or concept before I can truly understand it. Therefore if you have an idea I am your woman for trying it out.
- To always have my iPhone and iPad with me; this helps me stay on top of my emails.
- That I have open, honest and trusting relationships with all the people I work with.

How best to support me at work

- If you want creative thinking from me then think with me, talk to me and don't ask me to write it down in an email, as this is not my preferred style.
- If you need to speak to me urgently then call me as I may be travelling and not able to answer my emails straight away. I will always answer the phone if I can.
- Please tell me in a gentle way, if I have done something wrong or have offended you. Please do this as soon as possible rather than leave it to fester.
- I am not always good at saying no, so if it's something less important and you are mentioning it because you know I may be interested but you have an inkling I may be doing too much, challenge me as to whether I have the time to be involved. It helps if requests are via email as I can think about them without feeling pressured.
- I need to have realistic deadlines set for all my work. I will tell you if I don't think it is realistic. I will deliver against an agreed deadline but it will often be right up to that deadline. I work best under pressure, but not constant pressure!